



10 October 2023

Dear Parents

The School's budget for 2024 has been finalised. At the third term meeting of the Governing Body, it was decided that the fees, from the first term of 2024, will be R10 548.14 per child per term, i.e., R42 192.55 per annum

This letter serves to give the required notice of such increase, in accordance with the School Constitution.

In the event of there being more than one child from the same family at the School simultaneously, a reduction of R 120.00 per term for each child shall apply (R 960.00 per family per annum).

It has also been agreed that those needing to do so, may pay the year's fees in equal monthly instalments, instead of the traditional quarterly payment in advance. In such instances, fees shall be paid by the 15th day of each month, in advance and without fail.

There are two options:

- 12 payments from (from January to December), i.e., **R3 516.05 X 12 months. The first month in this cycle is January.** Fees must be paid in full by the **MIDDLE OF DECEMBER**
- 10 payments from (from January to October), i.e., **R4 219.26 X 10 months. The first month in this cycle is January.** Fees must be paid in full by the **MIDDLE OF OCTOBER** or

Should payment for the whole year's school fees be received by Monday 15 February 2024, a discount of 5% shall apply (R2 109.63).

As per the school regulations, one FULL term's notice of withdrawal is required, in writing, in lieu of which a full term's fees are payable. i.e., R10 548.14.

It should be noted that, if a child leaves St Martin's at the end of their Grade 000 or Grade 00 year (to go to Grade 00 or Grade R at another local school), their following siblings shall not be given automatic enrolment. Said child/ren shall be placed on the Waiting List in order of age on application, as is the normal custom with all children whose parents make application to the School.

As St Martin's Pre-Primary is an independent school, and pre-primary education is non-compulsory, parents are liable for fees without exception. Therefore, School Fees must be paid timeously, i.e., **within two weeks of the start of the term or month**, failing which your child may face dismissal.

An amount of R 410.00 is due for "extras" (the compulsory insurance and notebook for all pupils) and a further R1 340.00 for school clothing, school bags and lunch box (for new pupils only). These monies should be received at the start of the school year.

Each family shall pay an amount of R1 000.00 as a compulsory Fundraising Levy, payable in January. In 2024, this shall be used for special projects, maintenance and repairs.

The After-Care fees for 2024 are as follows:

12.30 p.m. - 2.30 p.m.	R 775.00 per month (over 12 months)
12.30 p.m. - 5.00 p.m.	R 926.00 per month (over 12 months)
12.30 p.m. - 2.30 p.m.	R2 324.00 per term
12.30 p.m. - 5.00 p.m.	R2 778.00 per term
Casual attendance	R 75.00 per afternoon till 2.30 p.m.
Casual attendance	R 95.00 per afternoon till 5.00 p.m.

The cost of the Extra-Mural After-Care (for children waiting for the start of an extra-mural activity or delayed pick-up) shall be:

R 35.00 per session

Holiday Care charges shall be:

7.30 a.m. -12.30 p.m.	R 95.00 per day
7.30 a.m. - 5.00 p.m.	R 180.00 per day
12.30 p.m. - 5.00 p.m.	R 95.00 per day

This facility is open to pupils of the School and outsiders. Their siblings, up to the age of 9 years, may be considered for Holiday-Care, dependent upon the availability of places.

With best wishes for a productive and happy year in 2024.

Yours sincerely



Nicola McMurtry
Chairlady – Governing Body